BOARD MINUTES

September 13, 2021

The Board of Education of Unified School District No. 273 met in a regular session on Monday, September 13, 2021 at the Board of Education Office with the following members present: Jason Johnson, Joe File, Kelsey Adams, Jonathon Stillwell, Jacob Ludwig, Amber Krier and Tony Thompson. Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Casey Seyfert, Beloit Jr-Sr High School Principal; Brady Dean, Beloit Elementary School Principal and MCPC/MCELC Executive Director; Karen Niemczyk, Special Education Director; Janet Porter, Beloit Elementary School Assistant Principal and Cassie Kopsa, Special Education Assistant Director.

President Johnson called the RNR hearing to order at 6:20 P.M.

There were no questions from patrons.

A motion was made by File, seconded by Thompson, to approve the RNR at 20.0 for general fund, 8.0 for capital outlay and 17.741 for all other funds. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Krier, to adjourn the RNR hearing. Motion carried:

7 Yeas, 0 Nays.

President Johnson called the budget hearing to order at 6:23 P.M.

There were no questions from patrons.

A motion was made by Thompson, seconded by Ludwig, to approve the 2021-2022 budget. Motion carried: 7 Yeas, 0 Nays.

A motion was made by File, seconded by Krier, to adjourn the budget hearing. Motion carried:

7 Yeas, 0 Nays.

President Johnson called the regular meeting to order at 6:30 P.M.

Guests present were: Anne Palen, Brian Debey, Vicki Jackson, Susan Grabon, Cortney Murrow, Kristen Kadel, and Owen Eilert.

A motion was made by Ludwig seconded by Thompson, to adopt the agenda with the following changes: add resignation of Dean Walters to the Consent Agenda. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Krier, seconded by Adams, to approve the consent agenda with this motion, the following were approved:

 Minutes of August 9, 2021 Regular Board Meeting;

 Payment of Bills and Claims;

 Approval of Revenue Journals;

 Approval of BOE, BES and BJSHS Activity Funds;

Contracts:

Atlanta, Haller, Paraeducator, Beloit Elementary School;

Dawn Harmon, Paraeducator, Beloit Elementary School;

Debra Howell, Paraeducator, Lincoln Jr-Sr High School;

Amanda Matthews, Paraeducator, Transitional Learning Center;

Emma Schechinger, Paraeducator, Beloit Jr-Sr High School;

Jordan Wickersham, Paraeducator, Beloit Elementary School.

Resignations:

Cindy Loy, Paraeducator, Beloit Jr-Sr High School;

Kim Martin, Paraeducator, Beloit Elementary School;

Corinna Dill, Paraeducator, Rock Hills Elementary School;

Zoey Gurka, Paraeducator, Rock Hills Elementary School;

Dean Walters, Custodian, Special Education Office.

 Motion carried: 7 Yeas, 0 Nays.

BILLS

|  |  |  |  |
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| **PAID AUGUST 4, 2021:** |  | KPERS-Optional Life | 29.95  |
| Advance Life Ins of KS | 1,042.93  | Licensed KPERS Retired Employee | 102.16  |
| **Total** | **1,042.93**  | KS Department of Revenue | 8,269.06  |
|  |  | KS Employment Security Fund | 224.55  |
| **PAID AUGUST 6, 2021:** |  | USD 273 Health Reserve | 28,159.34  |
| BlueCross BlueShield of KS | 25,050.44  | Ivy Funds | 600.00  |
| **Total** | **25,050.44**  | **Total** | **122,108.38**  |
|  |  |  |  |
| **PAID AUGUST 13, 2021:** |  | **PAID AUGUST 24, 2021:** |  |
| BlueCross BlueShield of KS | 15,263.74  | Department of Treasury | 637.54  |
| **Total** | **15,263.74**  | **Total** | **637.54**  |
|  |  |  |  |
| **PAID AUGUST 20, 2021:** |  | **PAID AUGUST 26, 2021:** |  |
| BlueCross BlueShield of KS | 9,228.50  | Reliance Standard | 1,336.88  |
| MG Trust | 25.00  | **Total** | **1,336.88**  |
| Am Fidelity Health Svcs Admin | 50.00  |  |  |
| American Fidelity Assurance | 3,282.98  | **PAID AUGUST 27, 2021:** |  |
| American Fidelity Assurance Co | 1,475.00  | BlueCross BlueShield of KS | 21,698.69  |
| Flex Account Administration | 2,242.48  | **Total** | **21,698.69**  |
| Meredith Clark, Treasurer | 51.00  |  |  |
| First National Bank & Trust | 53,264.43  | **PAID AUGUST 30, 2021:** |  |
| Kansas Payment Center | 285.00  | BlueCross BlueShield of KS | 719.17  |
| KPERS | 14,618.99  | BlueCross BlueShield of KS | 36,971.89  |
| KPERS Retirement WAR | 199.94  | **Total** | **37,691.06**  |
| **PAID SEPTEMBER 12, 2021:** |  | Cunningham Phone & Cable | 1,148.93  |
| 7M Lawn Care, LLC | 3,000.00  | CybrSchool, LLC | 7,500.00  |
| Ackerman Supply, Inc. | 1,645.00  | Christian Darnell | 4.50  |
| All American Glass, Inc. | 565.00  | Discovery Education | 5,211.46  |
| Amanda Anderson | 300.72  | Dollar General | 278.75  |
| Apple, Inc. | 59.00  | dormakaba USD, Inc. | 530.00  |
| B & M Construction | 30,571.00  | Preston Doyle | 27.00  |
| Banner Restaurant | 300.00  | DS Busline, Inc. | 53,098.68  |
| Kyle Beisner | 70.55  | Lynne Easter | 1,756.27  |
| Bell Memorials | 982.00  | Ashley R. Eck | 54.88  |
| Beloit Auto & Truck Plaza | 65,114.00  | Rachel Ellenz | 99.95  |
| Beloit Greenhouse | 57.00  | Ron Elniff | 693.68  |
| Beloit Jr-Sr High School | 430.33  | Joelle Emerson | 633.92  |
| Beloit Medical Center, PA | 380.00  | F & A Food Sales, Inc. | 467.50  |
| Beloit Buick GMC, LLC | 40,308.00  | Feldkamp's Furniture | 259.00  |
| Beyond the Individual | 1,980.00  | FileSafe | 3,200.00  |
| Blade-Empire Publishing | 470.64  | John Francis | 218.75  |
| Felisha Bland | 464.80  | Gander Publishing | 703.12  |
| Christine Blass | 115.92  | Mandy Gerstner | 121.10  |
| Boettcher Supply, Inc. | 2,450.60  | Gopher Sport | 165.65  |
| Lori Bohnert | 321.95  | Susan Grabon | 32.10  |
| Christina Boyles | 324.08  | Michelle Hahn | 156.02  |
| BPservices | 475.00  | Harris School Solutions | 309.56  |
| Bumper to Bumper | 34.06  | Sandra Hawk | 65.35  |
| Byte Speed | 34,850.00  | Hiserote Trash Removal | 320.00  |
| Breanna Calhoon | 107.59  | Bernetta Hlad | 112.00  |
| Ciara Calhoon | 147.52  | Elizabeth Holway | 300.00  |
| Carrico Implement Co., Inc. | 167.92  | Meagan Housh | 40.82  |
| CBS Manhattan, LLC | 271.50  | HQH20, Inc./Culligan | 317.36  |
| Cengage Learning Inc. | 707.02  | Barbara Hubert | 491.50  |
| Central Valley Ag | 151.55  | Wayne Huggins | 80.55  |
| Dawn Chandler | 316.16  | Image Quest | 5,209.46  |
| Tammy Channell | 53.26  | Image Quest | 37,550.40  |
| Chrisman Construction | 12,500.00  | Vicki Jackson Catering | 144.00  |
| City of Beloit | 17,949.69  | Jobs for America's Graduates | 11,000.00  |
| Jana Coil | 281.76  | Jesse Janssen | 1,344.12  |
| Seth Conn | 15.00  | Allison Johnson | 156.24  |
| Marcie Corpstein | 545.39  | Meredith Johnson | 187.81  |
| Linda S. Cox | 437.33  | Kirsten Jones | 301.84  |
| Crumbaker Oil & Feed, LLC | 5,241.95  | Jostens | 12.74  |

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| Junior Library Guild | 471.10  | Pur-O-Zone | 6,715.02  |
| J.W. Pepper & Son, Inc. | 285.98  | Quill Corporation | 15,202.40  |
| KCCTO | 32.00  | Ray's AppleMarket | 1,495.03  |
| Joel Kemmerer | 74.85  | Desiree Richards | 308.00  |
| Kettle | 24.00  | Ricoh USA, Inc. | 35.40  |
| Kansas Gas Service | 232.27  | Rocket Math, LLC | 360.00  |
| Krier's Auto Parts, Inc. | 349.62  | Salina Steel Supply, Inc. | 1,075.92  |
| Learning Box Preschool | 3,757.50  | Schendel Pest Control | 360.00  |
| Liberty Hardwoods, Inc. | 4,515.36  | Anna N. Schoen | 96.32  |
| Lincoln Sentinel | 49.50  | Schools for Quality Education | 400.00  |
| Matheson Tri-Gas, Inc. | 3,213.39  | School Specialty | 3,384.61  |
| Karen MacCrory | 446.24  | Scholastic Inc. Education | 2,441.53  |
| Renee J. Mason, RPT | 296.24  | Schroeder Bldg & Supply, LLC | 39,995.72  |
| Matlock Music Works, LLC | 345.00  | Casey Seyfert | 113.93  |
| Amanda Matthews | 116.09  | Grady Seyfert | 1,125.00  |
| Amanda McGuire | 222.90  | Smoky Hill/Cent KS Reg Svc Ctr | 541.59  |
| McHenry Electric & Supply | 389.99  | Solomon Valley Home Center | 30,622.32  |
| Becky Byarlay-McQueen | 481.60  | SEK Education Svc Ctr | 500.00  |
| Jeanette Meek | 33.20  | Student Assurance  | 9,050.00  |
| Midwest Bus Sales, Inc. | 2,000.00  | Tracy Sulsar | 198.24  |
| Miller Welding | 148.82  | Super Duper School | 309.09  |
| Mitchell Co. Solid Waste | 74.80  | Symmetry Energy | 9,635.98  |
| Melanie Moeder | 34.46  | Teacher Direct | 144.12  |
| NC3 | 1,000.00  | The Library Store, Inc. | 98.15  |
| NCK4 | 500.00  | Thompson's O.K. Tire, Inc. | 1,779.53  |
| NCKCN | 20.00  | Tiny Treasures | 500.00  |
| NEX-TECH | 110.00  | Tom's Music House | 80.00  |
| Nex-Tech Wireless | 2,953.54  | Trane US, Inc. | 3,387.00  |
| Katie Nicholson | 172.15  | Trapper Joe's | 2,250.00  |
| Office Depot | 511.99  | Turf Solutions | 2,344.00  |
| Kansas One-Call System, Inc. | 1.20  | Sally Ulrich | 40.32  |
| OPAA! | 41,139.63  | United School Administrators | 1,305.23  |
| PAT National Center | 1,020.00  | USD #272 Waconda | 12,500.00  |
| Pearson Clinical | 73.38  | USD 273 Educational Foundation | 3,772.00  |
| Pitney Bowes, Inc. | 304.74  | Waconda Trader | 207.00  |
| Pitney Bowes, Inc. | 304.74  | Brianna Walter | 159.83  |
| Leah Larsen | 341.68  | Watts & Sons | 2,042.51  |
| Janet Porter | 18.21  | Whisler Consulting, LLC | 646.63  |
| Prairie Fire Coffee | 355.35  | William H Sadlier, Inc. | 3,026.83  |
| Progress Publications | 25.20  | Woodworker's Supply | 74.59  |
| ProQuest, LLC | 1,001.57  | The Center for Work Ethics | 652.91  |
| Xerox Financial Services | 1,872.84  | CAPITAL OUTLAY | 171754.55 |
| Zachary's Ace Hardware | 1,091.13  | FOOD SERVICE | 178,463.67  |
| Zaner-Bloser | 1,830.76  | PARENT EDUCATION FUND | 2,219.45  |
| **Total** | **589,688.07**  | CAREER & POSTSECND ED | 10,722.09  |
|  |  | COOP SPECIAL ED | 37,573.60  |
| **FUND SUMMARY:** |  | MEDICAID | 5,627.00  |
| GENERAL FUND | 138,403.05  | SMART START (MCPC) | 26,185.37  |
| SUPPLEMENTAL GENERAL | 7,739.29  | **TOTAL** | **589,688.07**  |
| AT-RISK (K-12) | 11,000.00  |  |  |

The superintendent gave a COVID update stating the district has now created a COVID dashboard on the district website that will give the number of COVID positive employees and students at that time. Cortney Murrow, Mitchell County Health Department, stated there is approximately 30 cases in Mitchell County at this time. The positivity rate for Mitchell County is 11%, which is higher than the state average. The third dose (booster shot) is now available for the immunocompromised. You are eligible for the booster shot 8 months from the second dose. She said to stay with the same vaccine you were originally given. Children symptoms look like allergies, sore throat, runny nose. Mr. Travis stated the BES is taking temperatures at the beginning of the school day and requiring students to wash hands more frequently. Mr. Travis reported that the employee council would like to create an incentive for employees who have received or will receive the COVID vaccine. Mr. Travis also reported on a dry hydrogen peroxide system that cleans the air in the rooms. Mr. Travis reported on vehicles the district would like to purchase, as well.

A motion was made by Stillwell, seconded by Ludwig, to approve the USD 273 Employee Council Bylaws. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Stillwell, to approve the purchase of a Buick Enclave from Beloit Buick GMC for $40,308. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Thompson, seconded by File, to approve the purchase of a Ford Expedition XLT from Beloit Auto and Truck Plaza for $65,114. Motion carried: 7 Yeas, 0 Nays.

A motion was made by File, seconded by Stillwell, to amend board policy GARI to add two days of bereavement leave to the policy. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Stillwell, seconded by Ludwig, to table Item 10) Employee Incentive (A.I.) until the October 11, 2021 board meeting. Motion carried: 7 Yeas, 0 Nays.

A motion was made by Krier, seconded by Adams, to approve the KJMUP settlement finalizing payment of $6,801.92 from the impact made from winter storm URI in February 2021. Motion carried: 7 Yeas, 0 Nays.

Stillwell moved that the Board of Education go into executive session at 8:20 P.M. for the purpose of discussing matters relating to actions adversely or favorably affecting a person as a student because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 8:30 P.M. in this room with Jeff Travis, Casey Seyfert, and Karen Niemczyk remaining. The motion was seconded by Thompson. Motion carried: 7 Yeas, 0 Nays.

The meeting reconvened into open session at 8:30 p.m.

It was the consensus of the board to have a special board meeting on Monday, September 20, 2021 starting at 12:00 p.m.

A motion was made by Ludwig, seconded by Thompson, that the meeting adjourn. Meeting adjourned at 8:55 p.m. Motion carried: 7 Yeas, 0 Nays.

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President, Board of Education Clerk, Board of Education